

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, AUGUST 10, 2020 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Nancy Reisdorfer

COUNCIL ABSENT: Council Member Tim Koppien
Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Cassie VanWatermeulen, Dave VanWatermeulen

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following items be added: \$23,888.69 additional bills register and Transient Merchant License Application

ITEM 3: ADOPT AGENDA

Reisdorfer motioned, seconded by Gillund to adopt the agenda as amended with the additions listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Gillund motioned, seconded by Reisdorfer to approve the July 13, 2020 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – 7/1/20 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget

ITEM 6: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Gillund to approve the payment of \$184,190.31 (as listed on the check register summary), to approve the payment of \$26,375.70 (as listed on the payroll check register) and to approve the payment of \$23,888.69 in additional bills (as listed on the second check register summary).

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: CORONA VIRUS RELIEF FUND

The Council reviewed the Treasury's Coronavirus Relief Fund Guidance for State, Territorial, Local and Tribal Governments, dated April 22, 2020 with amounts paid from the Fund being subject to the restrictions outlined in the Guidance set forth in section 601(d) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief and Economic Security Act. The City is eligible to receive funds and Administrator Teigland has filed the required Revenue Coronavirus Relief Fund Certification Form. Funds must be dispersed by November 15, 2020. The Administrator will return to the Council with a CARES program model for their approval.

ITEM 9: SUMMER RECREATION

Dave VanWatermeulen met with the Council to discuss the Summer Rec Director position and the many duties performed by the Director prior to the season opening. Mr. VanWatermeulen confirmed the number of hours he logged attending league planning meetings, organizing teams, securing coaches, answering email communications and phone calls from parents, participants, coaches and other league directors, established Covid-19 policies in compliance with all CCD and State of MN requirements and developed an online registration and payment program. Reisdorfer motioned, seconded by Rolbiecki to pay Dave VanWatermeulen \$1,000 to complete the 2020 budget appropriation for the director salary. REISDORFER AND ROLBIECKI VOTED YES AND GILLUND ABSTAINED. MOTION PASSED

ITEM 10: BOXELDER BUG DAYS

Gillund motioned, seconded by Reisdorfer to approve paying the Minneota Boxelder Bug Days the 2020 budgeted appropriation of \$5,500. MOTION PASSED UNANIMOUSLY

ITEM 11: MUNICIPAL POOL RESURFACE

The City conducted a bid opening on August 7, 2020 at 2:00 p.m. for resurfacing the municipal swimming pool. In attendance at the bid opening were Shirley Teigland, City Administrator; Laurie Laleman, City Clerk; Bonnie Olsen, Global Specialty Contractors and Paul Schaffer, USAquatics. After all bids were opened each of the submitted bids were thoroughly reviewed to ensure that the required documents were present, that they were signed and dated appropriately and that the cost calculations included with each bid was complete and accurate. The bid tally sheet was updated with all qualified bidders and each company's quoted price: Horizon Commercial Pool Supply - \$280,160; Northern Pool Restoration - \$253,252; Go Get FRED, LLC - \$120,516; Global Specialty Contractors - \$277,000; and SunSeeker Pool Masonary - \$140,944.25. Consultant for the City Paul Schaffer, USAquatics, submitted the following recommendation to the Council: "All bids were complete and all companies qualified. With the consideration of price, value of work and experience it is the recommendation of USAquatics that the City of Minneota award Go Get Fred - FRED the contract." Reisdorfer motioned, seconded by Gillund to authorize the Shirley Teigland as Administrator to sign a Contract Agreement between the City of Minneota and Go Get FRED, LLC for resurfacing the City's main lap pool at a cost of \$120,516. MOTION PASSED UNANIMOUSLY

ITEM 12: WATER METER COLLECTOR

Gillund motioned, seconded by Reisdorfer to accept the Meter & Technology Solutions 7-22-20 price quotation for a TR3 Galaxy Collector with 300-ft power cable and power plug-in at a cost of \$6,449.00. MOTION PASSED UNANIMOUSLY

ITEM 13: FEE SCHEDULE

Administrator Teigland reviewed an updated Fee Schedule for the Council to consider. Mayor Rolbiecki suggested increasing the crushed concrete price to \$15 per ton to ensure a price more in line with other inventories. With no objection or additional discussion the Administrator updated the crushed concrete fee to \$15 per ton. Residorfer motioned, seconded by Gillund to approve the corrected City Fee Schedule dated 7/31/20. MOTION PASSED UNANIMOUSLY

ITEM 14: LIABILITY COVERAGE WAIVER

Gillund motioned, seconded by Reisdorfer to authorize John Rolbiecki as Mayor to sign the Liability Coverage Waiver on behalf of the City stating that the City of Minneota does not waive the monetary limits on Municipal Tort Liability established by MN Statute § 466.04. MOTION PASSED UNANIMOUSLY

ITEM 15: ZONING PERMITS

Rodas motioned, seconded by Reisdorfer to approve the following Zoning Permits. MOTION PASSED UNANIMOUSLY

- a) Bagley, Chad – 313 E. 4th Street – 5' x 5' x 5' x 10' Concrete Pad and 8' Fence
- b) Depestel, Neal – 401 N Washington Street – 10' x 12' Concrete Pad
- c) Guza, Paul – 303 S Jefferson Street – 20' x 30' x 8' Garage
- d) Myhre, Thomas – 217 S Jackson Street – 30' x 70' Deck
- e) Peterson, Marlin – 602 Madison Street – 4' x 24' Fence

ITEM 16: TRANSIENT MERCHANT LICENSE

The Council reviewed a Transient Merchant License application filed by Marti Magi to sell books door to door. As required by City Ordinance 503, Subd. 2 all applications are referred to the Chief of Police who shall conduct an investigation of the applicant and its employee's criminal and business character as he deems necessary for the protection of the public. As a result of the investigation Chief Bolt informed the Council that the applicant's criminal record and character of business responsibility was found to be unsatisfactory. Reisdorfer motioned, seconded by Gillund to deny the Transient Merchant License. MOTION PASSED UNANIMOUSLY

ITEM 17: ADJOURNMENT

Gillund motioned, seconded by Reisdorfer, to adjourn the meeting at 7:25 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for September 14, 2020 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved September 14, 2020